

## Department of Administration

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### Architecture & Engineering Division

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January 2009

### Primary Responsibilities

- Prepare the Long Range Building Plan (LRBP) for the Legislature
  - Solicit agency requests
  - Prioritize those requests
  - Coordinate with other programs (DEQ)
  - Balance program with available funds

## **Primary Responsibilities**

- Implement the LRBP (HB 5)
  - Hire consultants to plan projects
  - Solicit bids and award construction projects
  - Oversee budgeting & accounting requirements of the program
  - Resolve problems

## **Scope of Work**

- A State w/ over 3,600 buildings containing over 20 million square feet & over \$3.8 billion in value
- A LRBP in 2005 @ \$275M, in 2007 @\$301M and in 2009 @ \$113M
- Administering approximately 300 projects at any one time